

Daily Report Form

Project: _____ Weather: Fair Overcast Rain Snow

Job number: _____ Temperature: 0°-50° 50°-80° 80°+

Superintendent: _____ Wind: Still Moderate High

Workforce (trade contractors):

- Foreman Plumbers Bricklayers Cement finishers
- Foundation Electricians Roofers Floor covering installers
- Framers HVAC Tile installers (Other)
- Carpenters Insulators Painters (Other)
- Laborers Drywallers Cabinetmakers (Other)

Equipment on job: _____

Remarks: _____

Visitors

Time	Name	Representing	Remarks
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Work completed (describe): _____

Work in progress (describe status): _____

Remarks, telephone conversations, contacts, problems: _____

Equipment needs, rentals, problems: _____

Superintendent's signature: _____ Date _____